

TELANGANA STATE TOURISM DEVELOPMENT CORPORATION LIMITED.
TOURISM HOUSE, NO.3-5-891, HIMAYATH NAGAR, HYDERABAD – 29.

TENDER FORM FOR OPERATING

ON LICENSE BASIS ON “AS IS WHERE IS BASIS”

(Without Equipment & Furniture).

TECHNICAL BID

For further details please visit our website [http:// tourism.telangana.gov.in/](http://tourism.telangana.gov.in/)

Sd/-

MANAGING DIRECTOR

Signature : _____

Assistant General Manager (P & AMC)

TSTDC Ltd, “Tourism House”

Himayathnagar, Hyderabad

Date: _____

Place: Hyderabad

TELANGANA STATE TOURISM DEVELOPMENT CORPORATION LIMITED
"Tourism House" 3-5-891, Himayath nagar, Hyderabad – 500 029
Tel: 040-23262151, 52, 53, 54, Fax: 040-23261801

NAME OF TENDER: - To operate and run _____

on license basis, on "As is where is" basis
(Without Equipment & Furniture).

DESCRIPTION OF THE PROPERTIES.

Sl. No	Name of the Property	Components	Area	Minimum upset price Per month	EMD Amount (Rs.)
1	Wayside Amenity at Kamareddy, Narsannapalli (V), Kamareddy (M, Divn & Dist)	Restaurant	5132 sft of Ac 1.19 gts, Sy.No:114/2.	Rs. 12,891 /- + GST @18%	Rs. 25,782 /-
2	Wayside Amenity at WYRA, Khammam (D)	Restaurant, Toilet Block, Children Play area, 2 Rooms.	5438 sft of Ac 1.0 gts, Sy.No: 98 & 99.	Rs. 16,116 /- + GST @18%	Rs. 32,232 /-

AUTHORITY INVITING BIDS: Committee as constituted by the competent authority

TWO BID SYSTEM: The tender is a two bid system wherein cover-1 will be Technical Bid and Cover -2 will be Financial Bid. Those qualified in the Technical Bid will only be eligible to participate in Financial Bid.

Bids are invited to operate and run the _____,
_____ on license basis from the eligible firms who are having experience in operating Bar & Restaurants, Restaurants, Hotels, Firms and Companies etc. who fulfill the eligibility criteria which is mentioned below.

Tender Forms could be obtained from Assistant General Manager (P &AMC), TSTDC Ltd. "Tourism House" Himayathnagar Hyderabad on payment of Rs.2,000/- (Rupees Two Thousand only) plus 18 % GST for each tender form on all working days during office hours 10.30 a.m. to 5.00 p.m. between 12.05.2018 to 25.05.2018 Same should be submitted for bidding. The details of Tender conditions and terms can be viewed from the Telangana State Tourism Development Corporation Ltd. Web site. [http:// tourism.telangana.gov.in/](http://tourism.telangana.gov.in/)

1. TERMS OF THE TECHNICAL BID:

1. Bidders would be required to participate in two bid system. i.e.
Cover -1:- Technical Bid and
Cover -2:- Financial Bid.

2. E.M.D. to be paid by way of Bank Crossed Demand Draft of any Nationalized Bank for an amount of Rs. _____ (Rupees _____ only) per each tender drawn in favour of TSTDC Ltd. Hyderabad along with technical bids. Failure to furnish the original DD/ towards EMD before technical bid opening date will entail rejection of bid.
3. Technical Bids with all enclosures should be submitted to **Assistant General Manager (P &AMC)**, TSTDC Ltd., Himayathnagar, Hyderabad-29 on or before 5:00 P.M. on 25.05.2018. The same will be opened at 11.30 a.m. on 26.05.2018.
4. Financial bid of successful tenderers in Technical Bid only will be opened on 26.05.2018 at 3. 00 p.m.
5. Period of License is 5 years with one year Lock-in period.
6. The bidders can view/ down load the tender documents from the web site of TSTDC ([http:// tourism.telangana.gov.in/](http://tourism.telangana.gov.in/)) which are for information only. Purchased bid document will only be valid.

2. PROCEDURE FOR SUBMISSION OF BIDS:

1. Bidders need to submit the bids in the Box located in the office of **Assistant General Manager (P &AMC)**, TSTDC, "Tourism House" Himayathnagar, Hyderabad.
2. Documents pertaining to Technical Bid need to be attached to the tender while submitting the bids. The attested copies of all these documents of Technical Bid, signed undertaking of tender should be dropped in the box in the office of **Assistant General Manager (P &AMC)**, TSTDC before closing time as specified in para 1.3 above.

3. QUALIFICATION REQUIRED:

To qualify for consideration of award of the license each tenderer should fulfill the following eligibility criteria;

Participants	Min Experience	In field
Individual/ Proprietorship	5 yrs	Operating / Managing /Hotel/ Restaurant with 50 seater capacity.
Partnership firm	5 yrs	Any one partner should have 5 yrs experience in Operating / Managing / Hotel / Restaurant with 50 seater capacity.
Company	5 yrs	The principle business of the Company should be Operating / Managing /Hotel/ Restaurant with 50 seater capacity.

The bidder should submit the particulars in the format specified in the tender schedule along with following substantiating certificates/documents.

Entity	Substantiating Documents required
Individuals	<ol style="list-style-type: none"> 1. Net worth statement (Assets minus Liabilities) & Certificates of the individual duly certified by a Chartered Accountant. 2. IT/ Returns duly filed for 3 immediate preceding years along with copy of annual accounts supporting. 3. Bank statement of last 1 year certified by the Bank Manager as on date not less than 15 days prior to the submission of Tender form. 4. Annual Turn Over certified by any Chartered Accountant to be submitted as follows: <ol style="list-style-type: none"> (a) For property with rent upto Rs.30,000/- P.M minimum Turnover shall be Rupees 25 lakhs. (b) For property with rent Rs.30,000/- P.M to Rs.1,00,000/- minimum Turnover shall be Rupees 50 lakhs. 5. A copy of PAN Card. 6. Self attested Experience certificate of 5 years in operating/ managing hotel / restaurant with minimum 50 seater capacity. 7. Trade License/ Registration Certificate to be enclosed. 8. Copies of all the above certificates/documents to be enclosed.
Partnership Firm	<ol style="list-style-type: none"> 1. Net worth statement (Assets minus Liabilities) & Certificates of the firm duly certified by a Chartered Accountant. 2. IT/ Returns duly filed for 3 immediate preceding years along with copy of annual accounts supporting. 3. Bank statement of last 1 year certified by the Bank Manager as on date not less than 15 days prior to the submission of Tender form. 4. Annual Turn Over certified by any Chartered Accountant to be submitted as follows: <ol style="list-style-type: none"> (a) For property with rent upto Rs.30,000/- P.M minimum Turnover shall be Rupees 25 lakhs. (b) For property with rent Rs.30,000/- P.M to Rs.1,00,000/- P.M minimum Turnover shall be Rupees 50 lakhs. 5. A copy of PAN Card. 6. Self attested Experience certificate of 5 years in operating/

	<p>managing hotel / restaurant with minimum 50 seater capacity.</p> <p>7. A copy of partnership registration certificate.</p> <p>8. Trade License/ Registration Certificate to be enclosed.</p> <p>9. Copies of all the above certificates/documents to be enclosed.</p>
Limited company	<p>1. Net worth statement (Assets minus Liabilities) & Certificates of the firm duly certified by a Chartered Accountant</p> <p>2. Incorporation Certificate to be enclosed.</p> <p>3. IT/ Returns duly filed for 3 immediate preceding years along with copy of annual accounts supporting.</p> <p>4. Bank statement of last 1 year certified by the Bank Manager as on date not less than 15 days prior to the submission of Tender form.</p> <p>5. Annual Turn Over certified by any Chartered Accountant to be submitted as follows: (a) For property with rent upto Rs.30,000/- P.M minimum Turnover shall be Rupees 25 lakhs. (b) For property with rent Rs.30,000/- P.M to Rs.1,00,000/-P.M minimum Turnover shall be Rupees 50 lakhs.</p> <p>6. A copy of PAN Card.</p> <p>7. Self attested Experience certificate of 5 years in operating/ managing hotel / restaurant with minimum 50 seater capacity.</p> <p>8. A copy of Memorandum and Articles of Association.</p> <p>9. Copies of the certificates/documents to be enclosed.</p>

4. PROCEDURE FOR BID SUBMISSION.

1. The bidder will be disqualified if the EMD and the copies of substantiating certificates / documents are not submitted before opening of technical Bid.
2. The Tenderers who are desirous of participating in Bidding shall submit their Technical bids, price bids etc., in the Standard formats prescribed in the Tender documents. The tenderers should submit copies of documents in support of their Technical bids in the box provided. The bidders shall sign on all the statements, documents, certificates, submitted by them, owning responsibility for their correctness / authenticity.
3. TECHNICAL BID (cover-1) should be placed in separate box and
4. FINANCIAL BID (Cover-2) should be placed in separate box

5. After submitting the Technical bid, the attested copies, certificates, documents, original Demand Drafts/ in respect of EMD (except the Price bid / offer) are to be submitted by the bidder to the **Assistant General Manager (P&AMC)**, TSTDCL, so as to reach before 5.00 PM on 25.05.2018, no additional documents/statements will be accepted after the above mentioned time.

5. GENERAL TERMS & CONDITIONS

AUTHORITY INVITING BIDS: Committee as constituted by the orders of Managing Director TSTDCL.

1. Bids are invited on the two bid system for the above-mentioned property from the eligible individuals, firms, companies.
2. E.M.D. to be paid by way of Crossed Demand Draft drawn in favour of TSTDCL Ltd, Hyderabad.
3. Period of license to operate the above mentioned property is five (05) years. Lock-in period is one (1) year.
4. Tender Schedules: tender schedules can be viewed and downloaded from the Web site [http:// tourism.telangana.gov.in/](http://tourism.telangana.gov.in/) for information only.
5. The documents that are submitted in the technical bids (Cover -1) will only be considered for technical bid evaluation.
6. The tenderer should bear the cost of operating, electricity, water, licenses from other statutory authority like Excise Department for liquor license, trade license, food license and any other license and or tax in force by law.

6. TENDER OPENING AND EVALUATION

Tender opening

1. The Technical bids will be opened by the **Tender Committee** at the time and date as specified in the Notice Inviting Tender. All the Statements, documents, certificates, Demand Draft etc., submitted by the Tenderers will be verified for technical evaluation. The technical bids will be evaluated against the specified parameters / criteria same as in the case of conventional tenders and the technically qualified bidders will be identified. The result of Technical bids evaluation will be informed to all the tenderers who participated in the Tenders. Finance bids of technically qualified tenderers only will be opened. Those who qualify in technical bid are only allowed to be present in opening of Finance Bid.

2. Clarification on the Technical Bid.

The tender opening authority may call upon any tenderer for clarification on the statements, documentary proof relating to the technical bid. The request for clarification and response thereto shall be in writing and it shall be only on the qualification information submitted by the tenderer. The clarification called for from the tenderers shall be furnished within the stipulated time, which shall not be more than a week or before opening of price bid whichever is earlier.

3. The tenderer if so desirous, shall agree in writing to furnish the clarification called for within the stipulated time or Disqualification and rejection of his tender may result in the event of failure to do so.

7. EXAMINATION OF TECHNICAL BIDS AND DETERMINATION OF RESPONSIVENESS

1. The Tender Committee will evaluate whether each Tenderer is satisfying the eligibility criteria prescribed in the tender document and declares them as a qualified Tenderer.
2. If any alteration is made by the tenderer in the tender documents, the tender will be rejected.
3. If tenderer is found to have misled or furnished false information in the forms / statements / certificates submitted in proof of qualification requirements or record of performance. The tenderer is subjected to be black listed and the EMD will be forfeited.
4. Even while operating the licensed property on license, if found that the bidder had produced false/fake certificates of experience he will be black listed and the license will be terminated.

8. FINANCE BID OPENING:

1. At the specified date and time above para 1.4, the finance bids of all the technically qualified bidders will be opened by the Tender Committee and the result will be informed to all the bidders who participated in the Tenders.
2. The Finance Bid of the Unqualified Tenderers in Technical Bid will not be opened.
3. Tenders shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to conditions, the Tender accepting authority shall communicate the same which will be binding both on the tender Opening authority and the Tenderer. In case of any ambiguity or dispute, the decision taken by the Tender Accepting Authority on tenders shall be final.

9. EVALUATION AND COMPARISON OF FINANCE BIDS.

1. The Tender Committee will evaluate and compare the finance bids of all the qualified Tenderers.
2. Selection of Tenderer among the highest & equally quoted tenderers will be in the following orders.
3. The tenderer whose annual turnover is more will be preferred.

10. PROCESS TO BE CONFIDENTIAL.

1. Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to Tenderers or any other persons not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.
2. No Tenderer shall contact the Tender Committee or any authority concerned with finalization of tenders on any matter relating to its Tender from the time of the Tender opening to the time the tender is awarded. If the Tenderer wishes to bring additional information to the notice of the Tender Committee, it should do so in writing.
3. Before recommending / accepting the tender, the tender recommending /accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience.

11. AWARD OF LICENSE (AWARD CRITERIA)

1. The Tender Committee will submit the recommendations to the competent authority to award the license.
2. The tender accepting authority reserves the right to accept or reject any Tender or all tenders and to cancel the Tendering process, at any time prior to the award of License, without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Tenderer or Tenderers of the reasons for such action.

12. NOTIFICATION OF AWARD OF LICENSE AND SIGNING OF AGREEMENT.

1. The Tenderer whose Tender has been accepted will be notified of the award of the License prior to expiration of the Tender validity period by registered letter. This letter (hereinafter and in the Conditions of Contract called "Letter of Acceptance") will indicate the sum that the tenderer quoted for the finance bid to operate the property on license basis.

2. When a tender is to be accepted the concerned tenderer shall attend the office of the **Assistant General Manager (P &AMC)** on the date fixed in the Letter of acceptance. Upon intimation being given by the **Assistant General Manager (P &AMC)**, of acceptance of his tender, the Tenderers shall make payment of security deposit wherever needed by way of Demand Draft obtained from a Nationalized / Scheduled Bank.
3. Failure to attend the **Assistant General Manager (P &AMC)** office on the date fixed, in the written intimation, to enter into the required agreement shall entail forfeiture of the Earnest Money Deposited. The written agreement to be entered into between the Licensee.
4. The successful tenderer has to sign an agreement within a period of 15 days from the date of receipt of communication of acceptance of his tender. On failure to do so his tender will be cancelled duly forfeiting the E.M.D., paid by him without issuing any further notice and action will be initiated for black listing the tenderer in future tender participating.

13. CORRUPT OR FRAUDULENT PRACTICES

1. The Corporation requires that the bidders, observe the highest standard of ethics during the execution of license.
2. Define for the purposes of the provision, the terms set forth below as follows:
3. "Corrupt practices" means the offering, giving, receiving or soliciting of anything of value to influence the action of a Corporation/ Government official in selection of eligible bidder and/or highest bidder.
4. "Fraudulent practice" means a misrepresentation of facts in order to influence for executing the contract to the detriment of the Corporation/Government and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish in Tender prices at artificial non-competitive levels and to deprive the other bidders benefits of free and open competition.
5. Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the tender in question.

14. RIGHTS OF THE CORPORATION

1. The Corporation reserves the right to reject any or all of the tenders, without assigning any reason whatsoever.
2. In the event of any dispute regarding any of the tender conditions, the decision of the management shall be final.

Sd/-
Assistant General Manager (P &AMC)

TECHNICAL BID

To
The **Assistant General Manager (P &AMC)**,
T.S.T.D.C. Ltd.,
Hyderabad.

Sir,

Sub:- Submission of Technical Bid for operating _____
_____ on License basis on "As is where is
basis"(Without Equipment & Furniture). -Reg.

* * *

I hereby submit technical bid for award of tender by TSTDC Ltd to operate
_____ on License basis on "As is
where is basis"(Without Equipment & Furniture). I have gone through the Terms & conditions of
the tender and agree to abide by the same.

I furnish here under the details about the tender.

1	Name of the individual/Firm/Company	
2	Registration No (in case of firm/Company)	
3	Registered office Address	
4	Name of the father in case of an Individual	
5	Residential address in case of an Individual	
6	Previous experience with full details. (Enclose relevant certificates)	
7	Qualifications of the tenderer in case of individual	
	a. Technical : (Hospitality Management/ Catering/ Hotel Management)	
	b. Phone No/Cell No.	
	c. Fax No.	
	d. Email Id:	

8 (i). The EMD amount is fixed at Rs. _____/- (Rupees _____ only) per each tender.

Note: If tenderer quotes less than the minimum license fee fixed by TSTDCL, his/her tender will not be accepted and the EMD amount paid will be forfeited.

9. EMD Amount: Demand Draft No/MR. No : _____

I / we abide by the terms and Conditions of the tender document, and agree to the changes, if any made by TSTDCL from time to time.

Signature

Tenderer

Note: I am herewith enclosing the relevant documents as applicable to my/our firm/company to be qualified in technical bid.